

**DISTRICT 2-S4
100% SECRETARY AWARD
April 1, 2011 – March 31, 2012**

APPLICANT: _____ **NAME OF LIONS CLUB:** _____

ALL OF THE FOLLOWING REQUIREMENTS MUST BE FULFILLED IN ORDER TO BE ELIGIBLE:

1. The Club has complied with Lions Clubs International Constitution and By-Laws as well as the policies of the International Board of Directors.
2. The Club does not have an unpaid balance over **\$50.00** owed to Lions Clubs International or District 2-S4 as of **March 31, 2012**.
3. Club paid **100%** of Humanitarian Projects dues.
4. The Secretary has submitted **ALL** MMR and Activity Reports by the end of the month, if emailed, or by the 15th of the month, if postmarked.
5. The Secretary has submitted the PU-101 to LCI, the 1st VDG, and with this document for the coming year listing Club officers and **ALL** email addresses and phone numbers.

AT LEAST SIX (6) OF THE FOLLOWING THIRTEEN (13) MUST BE COMPLETED:

1. Sponsored a new member to the Club. **Name:** _____
2. Attended all three (3) Zone Meetings. You may substitute one neighboring Zone Meeting.

Date of Meeting	Host Club
First _____	_____
Second _____	_____
Third _____	_____
3. Attended a District Officers Training Session. **Date:** _____ **City:** _____
4. Attended the Texas Lions Leadership Forum-Austin, TX (**March, 2012**). _____
5. Attended at least three (3) District Cabinet Meetings
Galveston _____ **Hallettsville** _____ **Lake Jackson** _____ **Houston** _____
6. Attended the District 2-S4 Convention.
Clear Lake (2011) _____ **Houston (2012)** _____
7. Attended the Texas MD-2 State Convention.
Beaumont (2011) _____ **Houston (2012)** _____
8. Attended the Lions Clubs International Convention.
Seattle, Washington (2011) _____ **Busn, Korea (2012)** _____
9. Attended the USA/Canada Lions Leadership Forum in **Anchorage, Alaska(2011)** _____
10. Attended Texas Lions Camp Work Day. Circle One.
March, 2011 **April, 2011** **May, 2011** **March, 2012**
11. Attended the Texas Lions Camp Friday Awards Night. **2011** _____ or Board Meeting **2011/2012** _____
12. Held a Cabinet Office this year (**2011-2012**). **Office Held:** _____
13. Submitted the Club email addresses to the District Webmaster by September 5, 2011.

DATE: _____ **CLUB PRESIDENT'S SIGNATURE:** _____

DATE: _____ **ZONE CHAIRPERSON'S SIGNATURE:** _____

NOTE: This form must be completed, signed, and returned to the District Governor on or before April 1, 2012 to be considered for this award.